

Mr Keith Pollard

RECEIVED 20 SEP 2023

Divisional Organiser

Mandate

9 Cavendish Row

Dublin 1

Marks and Spencer Ireland Limited 24-29 Mary Street Dublin1 D01 YE83

Tel: 018728833 marksandspencer.ie

18 September 2023

Re: Drogheda Store

Dear Mr Pollard

I refer to my letter to you of 22 August 2023, regarding the calculation of Holiday Pay in the Drogheda Store.

We have carried out a full audit which has resulted in us identifying an underpayment to 26 colleagues. This money will be paid to those concerned in their October salaries.

We have addressed the calculation error and can assure all colleagues that the calculation of holiday pay for the store is now being done correctly.

Yours sincerely

Prediff

Paul Duff

Store Manager