

# M&S

EST. 1884

**Mr Keith Pollard**  
**Divisional Organiser**  
**Mandate**  
**9 Cavendish Row**  
**Dublin 1**



Marks and Spencer Ireland  
Limited  
24-29 Mary Street  
Dublin1  
D01 YE83

Tel: 018728833  
marksandspencer.ie

22 August 2023

**Re: Drogheda Store**

Dear Mr Pollard

I refer to your letter of 11 August 2023 regarding the calculation of Holiday Pay in the Drogheda Store and am disappointed the matter was not in the first instance raised with myself or Ms Louise Briscoe, HR Manager.

Please be assured that we are currently carrying out a full review of same and will revert once audit is completed.

Yours sincerely

**Paul Duff**

**Store Manager**